



WESTSIDE CHILDREN'S CENTER

JOB DESCRIPTION

CATEGORY/DEPT: Social Services – Foster Care & Adoptions
TITLE: Foster Care & Adoptions Social Worker
STATUS: Full-Time/Exempt
REPORTS TO: Clinical Supervisor, Family Support
REPORTING STAFF: N/A

JOB SUMMARY:

Monitor the psychological and physical stability of children in WCC foster-adoptive homes.

ESSENTIAL JOB DUTIES:

- Make regular home visits to certified foster/adoptive families to assess and/or address the needs of children and to provide support to foster/adoptive parents.
- Develop individual case plans and treatment objectives for children.
- Coordinate all services and arrange appropriate referrals to meet treatment objectives.
- Monitor that treatment objectives are met.
- As appropriate, assess the needs of birth families and provide referrals to services to support them with reunification.
- Monitor visits between children and birth families and provide clinical intervention and support.
- Provide quarterly reports to DCFS while child is in the foster care period.
- Recertify foster-adoptive homes when necessary.
- Participate in case conferences, clinical group, in-service trainings, and other agency functions.
- Provide support through discharge planning and adoption post placement supervision.
- Facilitates monthly support group/training for foster parents
- Assess families' strengths & needs and write foster-adoption home studies on prospective foster/adoptive families on an as-needed basis.
- Facilitates a 7-week MAPP training program for prospective foster and adoptive parents.
- Coordinate intake and placement of children with other professionals to best address the child's wellbeing throughout the process.
- Staff must believe in and act in accordance with both the agency's and the program's mission statements.

SECONDARY DUTIES:

Performs other duties as assigned.

QUALIFICATIONS:

- MA or MSW
- License or license-eligible strongly preferred.
- Experience conducting psychosocial assessments of children and families.
- Inspiring, self-starter with adoption experience preferred.

- Ability to work independently, flexible, strong organizational and verbal/written communication skills are necessary.

All employees, regardless of position, serve as role models for children and adolescents who are served by our agency. Therefore, each employee must at all times be emotionally stable and able to function effectively with children, adolescents and adults who may have mental or behavioral health problems. The staff must be able to demonstrate appropriate daily behavior, appropriate expression of emotions, as well as appropriate role modeling. Hostility, aggression and unnecessary or inappropriate physical actions as well as inappropriate emotional expression is not acceptable.

PHYSICAL DEMANDS:

1. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job: While performing the duties of this job, the employee is frequently required to walk, use hands to finger, handle, or feel objects, tools, or controls, and talk or hear. The employee is often required to stand and sit; reach with hands and arms; and stoop, kneel, crouch, or crawl.
2. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
3. Employee may occasionally be required to drive a motor vehicle.
4. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

FOR CONSIDERATION:

Send cover letter and resume to hr@westsidechildrens.org